**Wordsworth Patient’s Participation Group**

**Minutes of meeting held Tuesday 18th January 2022 5.00pm**

**Present**: Zuber Gulamussen (ZG – Chair); G.Chandramohan (GC-Secretary);

Dr Sajilal (Dr S);Ted Sparrowhawk (TS); Ghouse Fazaluddin (GF); Imran Jahangir (IJ);Jeyasri Velauthapillai (JV);Hirji Patel (HP) & Charlie Camenzuli (CC).

**Welcome and Apologies**

**Apologies:** Emel Islek (EI); Jennifer McBarnette (JM);

Dr N Hussain (Dr H) & Saadet Sangha (SS).

1. **Verbal report from Dr R Sajilal.**

* **In the last 90 weeks period the Surgery has followed the procedure as below to deal with the patients as effective as possible:**

1. Face-to-face patient appointments with remote appointments still in place, to accommodate booster vaccination programme.
2. Practice is keeping detail records of patients who had COVID booster vaccination. As we speak the surgery has successfully completed more than 4100 vaccinations. The feedback comments from patients after the vaccination were very happy with our services.
3. Surgery is looking forward to vaccinate for more patients and have enough vaccines.
4. The Surgery will adopt any new changes to current booster vaccination Programme (if there are any new procedures/ a request comes from NHS).
5. Apps are available for all patients to download and use as and when required.
6. Patients are using the symptom checker/ appointments online and are still able to request appointments by phone.
7. The patients who are Expecting/Nursing mothers, Asthmatic, hypertension, Diabetic, have Mental health issues, and Baby immunisation are seen given high priority and seen by the surgery.
8. In last count the Practice are treating over 11,000 patients. The staff in the Practice is doing a good job to maintain good standard of service and Business as usual.
9. The staff Changes- 2 new Reception male staff joined recently.
10. AOB – “Keep up good work and faith of the surgery”.

**Next meeting is F2F on Tuesday 1st March 2022 – 5.00pm start. Please note this date!**