**Wordsworth Patient’s Participation Group**

**Minutes of meeting held Tuesday 18th October 2022-5.30pm**

**Present**: G.Chandramohan (GC-Secretary);

Dr Sajilal (Dr S); Charlie Camenzuli (CC) & Hirji Patel (HP)

Zuber Gulamussen (ZG – Chair); could not wait till start of the delayed meeting due to unavailable of Surgery staff**.**

**Late/No Apologies**

Jeyasri Velauthapillai (JV); Imran Jahangir (IJ);Ted Sparrowhawk (TS); Jennifer McBarnette (JM); Dr N Husain (Dr H); Saadet Sangha (SS); Ghouse Fazaluddin (GF)

Due to unavailability of Wordsworth staff this meeting was held for 10 mins with Dr Sajilal. The following points were raised.

1. Availability of Toilets to the patients during surgery hours. – The toilets are kept locked due to misuse by certain users. Anyhow it is available to all patients, but reminded to ask for the keys from reception staff.
2. Tuesday group activities in the reception area were a little bit of concern. The users are reserving chair for their friends/families before it starts, this stop the regular users to take part in this group activity. – The surgery said it is not common policy to save a seat and monitor this situation very closely.
3. The thank you letters to Emel and reception staff are not yet issued.
4. As you aware that dates of current PPG meeting are decided with your agreement and expected to attend without failure. Anyhow, if there is an emergency/Urgent situation arises then expected to send late apologies, for non urgent/emergency cases the apologies are expected to receive as soon as you receive my friendly reminder one week before the meeting.

**Verbal update from Dr R Sajilal**

1. Since 1st of October Enhance Access service is in operation. Too early to comment, but going smoothly as possible.
2. Practice staff has been changed/added since last report- 2 New Reception have been recruited.
3. As Dr Katherine Miller who is leaving our surgery on 26 October 2022. The work in progress to appoint a new GP.
4. The Vaccination for Polio for children less than 10 years is in progress.
5. The surgery is currently giving 4th vaccination to all patients – this is subject to availability of vaccine.
6. Flu jab is available to all patients.

**Next meeting is F2F on Tuesday 29th November 2022 – 5.00pm start. Please note this date!**